



# COVID-19 RESPONSE

## SURVEILLANCE OFFICERS x3

Grade 7  
3 month contract

### The Organisation

Our client is a donor-funded organisation and development partner in Namibia, working closely with the Ministry of Health and Social Services' (MoHSS) Directorate of Special Programmes (DSP). They deploy staff at hospitals and health facilities across the country as part of a coordinated effort with the MoHSS and their goal is to increase the human capacity needed to provide clinical care and administrative support in countries and regions that are most significantly impacted.

These positions are specifically dedicated to the COVID-19 response.

### The Regions

The successful candidates will be based at these sites:

Khomas | Windhoek  
Omaheke | Gobabis  
Ohangwena | Engela

### The Position

You will be responsible for strengthening the capacity of the district to prepare and effectively respond to COVID-19 and any other outbreaks. You will conduct day-to-day technical and operational activities to prepare and respond to COVID-19 disease and will be required to provide a robust and timely epidemiological data analysis to continuously inform risk assessment. A key deliverable will be to support district-level response to co-ordinate quarantine data and contact tracing.

#### Key focus areas:

- Conduct day-to-day technical and operational activities to prepare and respond to COVID-19 diseases and other related situations.
- Investigate rumours and notifications from existing event-based surveillance systems (e.g. hotlines and WhatsApp groups).
- Provide robust and timely epidemiological data analysis to continuously inform risk assessment and support operational decision making for the response.
- Produce daily situational reports, outbreaks and weekly epidemiological reports for related health conditions and disseminate to partners.
- Support district level response to co-ordinate quarantine data and contact tracing.
- Assist in the operationalisation of standard operating procedures for surveillance of COVID-19.
- Assist with the development and delivery of a comprehensive health emergency management program which provides an effective and validated capability to prevent, mitigate, prepare for, respond to and recover from the impacts of emergencies or disasters. Also, to support data and reporting systems for functional, standardized, operational and integrated EPR with other national HIS.
- Participate in multispectral district surveillance activities/meetings.
- Perform other tasks as delegated by the Supervisor.

### The People

#### Minimum requirements:

- A Bachelor's degree in Public Health/Nursing/Epidemiology/ Health-related science or equivalent.
- A Master's Degree in Public Health/Epidemiology will be an advantage.
- At least 5 years' experience in Epidemiology.
- Field Epidemiology training or experience will be an added advantage.

### Interested?

- Closing date for applications is **16 October 2020**
- Please submit your application to [admin6@potentia.com.na](mailto:admin6@potentia.com.na)

Please contact us telephonically on (061) 381 000, if you have not received any acknowledgement within 2 days of your application. Please consider your application unsuccessful if you are not contacted within 2 weeks of the closing date. Only electronic versions of CVs will be accepted. Our client reserves the right not to make any employment offer or appointment.