

REGIONAL CONTINUOUS QUALITY IMPROVEMENT OFFICER

The Organisation

Our client is a donor-funded organisation and partner in development in Namibia, working closely with the Ministry of Health and Social Services' (MoHSS) Directorate of Special Programmes (DSP). Our client deploys staff at hospitals and health facilities across the country as part of a coordinated effort with the MoHSS. Their goal is to increase the human capacity needed to provide HIV/AIDS clinical care in countries, and in regions that are most significantly impacted by the AIDS epidemic. Further to this, our client seeks to support and assist such countries and regions in the development of locally determined health care worker systems to become optimally resourced, highly responsive, and self-sustaining.

The Region

CQ1 | Ohangwena, Oshana, Omusati, Oshikoto & Kunene
CQ2 | Hardap & Karas

The Position

The successful incumbent will serve as a Regional Continuous Quality Improvement (CQI) Officer and will work closely with the Ministry of Health and Social Services partners, Global Programs and the University of California, San Francisco (UCSF) colleagues, Namibia Institute of Pathology (NIP) and the US Centers for Disease Control and Prevention (CDC) in Namibia. The Regional CQI officer will lead regional and district level CQI activities for the HIV Recency study, including coordinating supervision visits to facilities to ensure that the Recency tests are being administered properly, informed consent is obtained, community results are available and returned, and that all documentation is completed correctly. The incumbent will work closely with MoHSS regional and district level staff as well as other study group members.

Key focus areas:

- Support and assist training on the study protocol and operations.
- Conduct and coordinate routine visits to facilities to provide supportive supervision, quality monitoring and data collection on the implementation of study activities.
- Review documentation at facilities to identify any concerns with the procedures and adverse situations.
- Collaborate with facility staff to plan, implement, and monitor action plans to improve study activities and enhance service delivery.
- Collection and management of data.
- Support all aspects of the collection, analysis, and visualization of CQI data.
- Work with MoHSS regional directorate to oversee the quality of data collection and manage data with secure backup.
- Work with MoHSS regional and district points of contact, and other study partners to ensure that the technical requirements of the study are met and that participant recruitment, sample collection and transport and quality of data are monitored.
- Work with MoHSS regional and district staff and other study partners to ensure that survey staff at each site adhere to approved ethical procedures in survey protocols (informed consent, data collection, storage, security and backup, biological specimen collection, storage shipping and safety).
- Respond to any unexpected logistic and other needs which may arise.
- Be open to new tasks throughout the project period.

The People

Minimum requirements:

- Bachelor's degree in Public Health or Social Sciences, preferably Anthropology, Demography, Geography, or Sociology. A Health professional with tertiary qualifications such as Nursing, Clinical Medicine or Laboratory Technology will also be considered.
- Registered with the Health Professions Council of Namibia
- Experience with program monitoring and evaluation
- Knowledge and understanding of the existing Recency Testing CQI project
- Ability to analyse and interpret data and report writing
- A high degree of professional excellence, including sound independent judgement and initiative
- Excellent oral and written communication skills, fluency in English is required
- Strong organisational skills and the ability to work in a team
- Detail-oriented
- Excellent computer skills, especially with Microsoft Office Suite: MS Word, MS Excel, and MS PowerPoint

Interested?

This is a **fixed-term contract** position.

- Closing date for applications is **03 July 2020**
- Please submit your application to admin3@potentia.com.na

Please contact us telephonically on (061) 381 000 if you have not received any acknowledgement within 2 days of your application.

If you are not contacted within 2 weeks of the closing date, please consider your application unsuccessful.

Only electronic versions of CVs will be accepted.

Our client reserves the right not to make any employment offer or appointment.



www.potentia.com.na