

# HEALTH TESTING SERVICES TRAINING OFFICERS

## The Organisation

Our client is a donor funded organisation and partner in development in Namibia, working closely with the Ministry of Health and Social Services' (MoHSS) Directorate of Special Programmes (DSP). Our client deploys staff at hospitals and health facilities across the country as part of a coordinated effort with the MoHSS. Their goal is to increase the human capacity needed to provide HIV/AIDS clinical care in countries and regions that are most significantly impacted by the AIDS epidemic. Further to this, our client seeks to support and assist such countries and regions in their development of locally-determined health care worker systems to become optimally resourced, highly responsive, and self-sustaining. Our client is currently in search of appropriately qualified and experienced candidates to fill the following position:

## The Region

Khomas - National Office.

## The Positions

The successful candidates will take the lead in designing, delivering and overseeing HIV Testing Services training for the Health Assistant and Nursing staff. You must have training experience and expertise in HIV Testing & Counselling Services, especially in HIV Rapid Testing. The positions entail extensive travelling to all 14 regions to facilitate training interventions.

### Key areas of focus

- Work with the HTS program and other key stakeholders to map out training plans as needed.
- Organise, develop, and source training materials and provide support with the development of training aids, such as manuals and handbooks, to meet specific training needs.
- Liaise with subject matter experts regarding training in areas where additional expertise is needed.
- Facilitate training sessions using recognised techniques and tools.
- Design and apply assessment/evaluation tools to measure training effectiveness.
- Track and report on training outcomes and maintain training needs.
- Provide regular feedback to the HTS program and management.
- Evaluate and make recommendations on training materials and methodologies.
- Handle logistics for training activities including venues and equipment.
- Establish and maintain professional relationships with all key stakeholders.
- Attend all relevant internal meetings as required.

## The People

### Minimum requirements

- Bachelor's degree in Nursing, Social Work or a related field.
- Previous experience working as a Training Coordinator, Training Officer or Training Consultant.
- Proficient in the use of the Microsoft Office package.
- Excellent communication, coaching and facilitation skills.
- Ability to travel for up to 50% of the time.

## Interested?

This is a **fixed-term contract** position and our client offers an attractive package.

- Closing date for applications is **15 May 2020**
- Please submit your application to [admin8@potentia.com.na](mailto:admin8@potentia.com.na)

All suitably qualified Namibians are encouraged to apply. If you are not contacted 2 weeks after the closing date, please consider your application unsuccessful. Only electronic versions of CVs will be accepted. Our client reserves the right not to make any employment offer or appointment.

