

The Organisation

Our client is a donor funded organization and development partner in Namibia that works closely with the Ministry of Health and Social Services' (MoHSS) Directorate of Special Programmes (DSP). They promote activities that increase human capacity for providing HIV/AIDS clinical care and support and assist with the development of health care worker systems that are locally-determined, optimally resourced, highly responsive and self-sustaining in countries and regions hardest hit by the AIDS epidemic. In partnership with the MoHSS, staff are deployed at hospitals and health facilities across the country to form part of a coordinated effort. They now seek to appoint an appropriately qualified and experienced candidate to fill the following position:

REGIONAL MONITORING AND EVALUATION OFFICER KHOMAS REGION X1 – NATIONAL OFFICE (Fixed-term contracts)

The Position

The purpose of this position is to improve the quality of recording and capturing of data in source documents at District and Facility levels. This position also aims to provide support to the MoHSS implementing team at the facility-level, which includes a HIV Clinical Nurse Mentor. The position is responsible for collaboration with site management and staff to monitor and document results of strategies which are implemented to address challenges to quality of service delivery.

Key areas of focus

- Monthly reporting of data from sites.
- Conduct support visits and assist with troubleshooting, mentoring and data entry.
- Harmonization of data capturing and reporting in collaboration with partners.
- Work with RMT to improve reporting and data quality assurance.
- Work closely with clinical mentors to conduct field visit and use of transport facilities.
- Facilitate solving of identified challenges in consultation of Regional Management Teams and clinical mentors.

The Person

Minimum requirements

- A Bachelor's degree in statistics, mathematics, or other relevant advanced degree.
- Broad knowledge of HIV/AIDS programming.
- Proficiency in Microsoft Office applications with Advanced Excel skills.
- Proficiency in use of statistical software package (e.g. SAS, STATA, others)
- Strong verbal and written communication skills.
- Strong analytical and critical thinking skills.
- Strong presentation skills
- Fluency in English – spoken, written, reading and comprehension.

Interested?

This is a fixed term contract position and our client offers an attractive package based on salary grade 10. The closing date is **27 March 2020** and suitably qualified Namibians are encouraged to apply. We request that you e-mail or contact **Mr Given Mayumbelo**. Email address: **admin7@potentia.com.na** for the positions. In the event that you do not receive an acknowledgement of your application, please contact us on **(061) 381 000**. **If you are not contacted 2 weeks after the closing date, consider your application unsuccessful. Only electronic version of CV's will be accepted. Our Client reserve the right not to make any employment.**

