

The Organisation

Our client is a donor funded organization and development partner in Namibia that works closely with the Ministry of Health and Social Services' (MoHSS) Directorate of Special Programmes (DSP). They promote activities that increase human capacity for providing HIV/AIDS clinical care and support and assist with the development of health care worker systems that are locally-determined, optimally resourced, highly responsive and self-sustaining in countries and regions hardest hit by the AIDS epidemic. In partnership with the MoHSS, staff are deployed at hospitals and health facilities across the country to form part of a coordinated effort. They now seek to appoint appropriately qualified and experienced candidates to fill the following positions:

PHARMACIST ASSISTANTS KHOMAS REGION X1 – OTJOMUISE CLINIC OMUSATI REGION X1 – ONAANDA CLINIC (Fixed-term contracts)

The Position

The successful candidates will be responsible for supporting ART Management at district, regional and facility level, ensuring availability of ARV's and other pharmaceutical commodities in the region and on district level. You will liaise with district and regional pharmacists on commodity and logistics management.

Key areas of focus

- Ensure continuous availability of ARVs and other pharmaceutical commodities at the facility (hospitals/clinics).
- Timely ordering, receiving of HIV/TB pharmaceutical commodities. Verification of received orders.
- Maintain pharmacy inventory (tracking expiry dates, removing of expired medicine from shelves, FEFO principle, checking medicine integrity etc.). Pre-packing, assembling and labelling medicine.
- Ensure that ARVs and other pharmaceutical commodities are stored according to appropriate prescribed conditions for medicine storage.
- Dispensing to ART patients and data capture using available tools.
- Patients counselling/information on obvious medicine side effects.
- Instructing ART patients on how to take/use medicine as per Doctor's prescription and in line with ART guidelines.
- Supply and deliver ARV medicines to other dispensing points such as NIMART sites and Community Based ART (CBART) sites.
- Answering patient's questions regarding medicine, face to face or telephonically.
- Collaborate with other ART clinical team members (Pharmacists, Doctors, Nurses, Data Clerks, etc.) on the delivery of HIV treatment and care services.
- Participate in the development of district/regional budgets, plans and compilation of monthly and annual ART reports.
- Work closely with Data Clerks to validate EDT and EPMs data.
- Collaborate with other Health Care Workers on service delivery and MoHSS partners working in the HIV response sector.
- Participate in Training and Technical Supervisory Support visits with other member of the clinical teams.
- Act as a link between the facility pharmacy department and the district/Regional Pharmacist on ART pharmaceutical services.
- Support the roll out and use of Electronic Dispensing Tool according to ART treatment guidelines.
- Perform other lawful and reasonable duties as assigned by the supervisor.

The Person

Minimum requirements

- A Diploma/Certificate in Pharmaceutical Technology.
- Registration with the Pharmacy Council of Namibia, either as a Pharmacist Assistant or Pharmacy Technician and current valid Pharmacist Assistant practicing card.
- Knowledge and experience of using the ART Electronic Dispensing Tool.
- Preference will be given to Namibian citizens.

Interested?

These are fixed term contract positions and our client offers an attractive package based on salary grade 10. The closing date is **27 March 2020** and suitably qualified Namibians are encouraged to apply. We request that you e-mail or contact **Ms Sylvia Hitula**. Email address: **admin5@potentia.com.na** for the positions. In the event that you do not receive an acknowledgement of your application, please contact us on **(061) 381 000**. **If you are not contacted 2 weeks after the closing date, consider your application unsuccessful. Only electronic version of CV's will be accepted. Our Client reserve the right not to make any employment offer or appointment.**

