

THE ORGANISATION

Our client is a donor funded organization and development partner in Namibia that works closely with the Ministry of Health and Social Services' (MoHSS) Directorate of Special Programmes (DSP). They promote activities that increase human capacity for providing HIV/AIDS clinical care support and assist with the development of health care worker systems that are locally determined, optimally resourced, highly responsive and self-sustaining in countries and regions hardest hit by the AIDS epidemic. In partnership with the MoHSS, staff are deployed at hospitals and health facilities across the country to form part of a coordinated effort. Our client is currently in search of appropriately qualified and experienced candidates to fill the following positions:

National HIV Prevention Coordinator (Fixed-term Contract) Windhoek – Directorate of Special Programme

THE POSITION

The successful candidate will be involved in coordinating combination prevention activities, mainly Pre-Exposure Prophylaxis (PrEP), key population related activities and multi-sectoral coordination activities. He/she will provide coordination support for HIV prevention activities with the main focus on national PrEP roll out.

KEY AREAS OF FOCUS

PREVENTION

COORDINATE PREVENTION: 20%

- Develop, review and implement a combination prevention strategy.
- Co-facilitate and organise combination prevention TAC meetings.
- Coordinate annual national prevention stakeholder meetings.
- Disseminate CP guidelines to prevention programmers.

KEY POPULATIONS PROGRAMMING: 10%

- Co-facilitate the Key populations Technical Working Group (TWG).
- Provide administrative and technical support to the Integrated Biological Behavioural Survey (IBBS).
- Provide leadership and technical support to any other studies/assessment related to key populations.
- Provide technical support for key populations programming: monitoring and evaluation framework development, strategy development, etc.

MULTISECTOR SUPPORT: 10%

- Facilitate the implementation of national policies and guidelines by mainstream and offer sector support (NGO's, CBO's, FBO's, private and public sectors as well as parastatals) in order to minimize the spread of HIV/AIDS, STI, TB and Malaria so as to materialise the vision, mission and objectives of the Directorate of Special Programs.
- Provide prevention progress updates.

PREP

COORDINATE PREP ROLL OUT: PLANNING, IMPLEMENTATION AND MONITORING AND EVALUATION: 60%

• PLANNING:

- Develop standardised SOP's, training tools, job aids and M&E tools and systems.
- Develop annual work plans and budgets.
- Lead the development of annual PrEP targets space.
- Develop and implement PrEP roll out plans.
- Develop a targeted demand creation campaign.

• IMPLEMENTATION:

- Assist partner organisations and MoHSS sites to roll out PrEP.
- Conduct PrEP Trainer of Trainers (TOT) trainings.
- Assist with training roll out in the regions.
- Conduct assessment visits for potential PrEP sites.
- Conduct support visits to assess quality of PrEP services and provide onsite mentoring and coaching.
- Assist with developing demand creation campaigns; concept development, print media and electronic media development.

• MONITORING AND EVALUATION:

- Monitor performance of PrEP indicator against targets.
- Review PrEP data and provide quarterly reports.
- Participate in PrEP related research activities.

• COORDINATION:

- Co-facilitate PrEP TWG.
- Report PrEP progress at the CP TAC meetings.
- Any lawful and reasonable instructions by your supervisor.

THE PERSON

MINIMUM REQUIREMENTS

- A Bachelor's Degree in Health or any related field such as Psychology, Social Work, Public Health and Nursing.
- A Master's Degree in Public Health will be an advantage.
- A minimum of 4 years' experience with emphasis on HIV prevention and at least 1-year experience in PrEP Programming.
- A demonstrated ability to effectively manage and lead a public health programme, coordinate activities and meet deadlines.
- Experience with programme monitoring and evaluation.

INTERESTED?

This is a fixed-term contract position and our client offers an attractive package based on salary grade 5. The closing date for applications is **07 February 2020** and suitably qualified Namibians are encouraged to apply. Please submit your **2-page updated CV (CVs longer than 2 pages will not be accepted), 1-page cover letter, including contact details of 3 referees to Mr Given Mayumbelo** (E-mail address: admin8@potentia.com.na). In the event that you do not receive acknowledgement within 2 days of your application, please contact us telephonically on **(061) 381 000**. **If you are not contacted 2 weeks after the closing date, please consider your application unsuccessful. Only electronic version of CVs will be accepted. Our client reserves the right not to make any employment offer or appointment.**



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