

The Organisation

Our client is a donor funded organization and development partner in Namibia that works closely with the Ministry of Health and Social Services' (MoHSS) Directorate of Special Programmes (DSP). They promote activities that increase human capacity for providing HIV/AIDS clinical care and support and assist with the development of health care worker systems that are locally-determined, optimally resourced, highly responsive and self-sustaining in countries and regions hardest hit by the AIDS epidemic. In partnership with the MoHSS, staff are deployed at hospitals and health facilities across the country to form part of a coordinated effort. They now seek to appoint appropriately qualified and experienced candidates to fill the following positions:

PHARMACIST

(Khomasdal Clinic X2 and Okuryangava)
Fixed-Term Contract

The Position

The successful candidates will be in charge of the overall coordination of ART pharmaceutical services at facility and district level. You will ensure provision of comprehensive ART Pharmaceutical services at the facility which includes planning, forecasting, and procurement and dispensing of HIV and TB related medicines and commodities. Furthermore, it will be expected of you to liaise with the Data Clerks in validating the electronic dispensing tool and the data thereof. Moreover, you will serve as the catalyst between the district pharmacy department and the Regional Pharmacist. Exceptional written and spoken communication skills, a professional disposition coupled with proven interpersonal objectivity and effectiveness are essential pre-requisites for this position.

Key areas of focus:

- Overall coordination of ART pharmaceutical services at facility and district level.
- Ensure availability of ARVs, TB medicine, Anti-malaria medicines and other pharmaceuticals for ART patients.
- Coordinate with regional pharmacist and other district pharmacy personnel on commodity and logistics management.
- Participate in the development of district/regional budgets, plans and compilation of monthly and annual ART reports.
- Work closely with Data Clerks to validate EDT and EPMs data.
- Collaborate with other Health Care Workers on service delivery and MoHSS partners working in the HIV response sector.
- Participate in Training and Technical Supervisory Support visits with other members of the clinical team.
- Act as a link between the district pharmacy department and the regional pharmacist on ART pharmaceutical services.
- Support the roll out and use of Electronic Dispensing Tool.
- Perform other lawful and reasonable duties assigned by the supervisor.

The Person

Minimum requirements:

- Bachelor of Pharmacy Degree from a recognised university.
- Registration with the Pharmacy Council of Namibia as a Pharmacist and current practicing license
- Knowledge and experience of using the ART Electronic Dispensing Tool.

PHARMACIST ASSISTANTS

(Khomasdal Clinic X2, Oshakati Hospital, Katima Mulilo, Omusati (Onesi Clinic)
Fixed-Term Contract

The Position

The successful candidates will be responsible for supporting ART Management at district, regional and facility level, ensuring availability of ARV's and other pharmaceutical commodities in the region and on district level. You will liaise with district and regional pharmacists on commodity and logistics management.

Key areas of focus:

- Ensure continuous availability of ARVs and other pharmaceutical commodities at the facility (hospitals/clinics).
- Timely ordering, receiving of HIV/TB pharmaceutical commodities.
- Verification of received orders.
- Maintain pharmacy inventory (tracking expiry dates, removing of expired medicine from shelves, FEFO principle, checking medicine integrity etc.).
- Packing medicine on respective shelves in the ARV/medicine store rooms.
- Ensure that ARVs and other pharmaceutical commodities are stored according to appropriate prescribed conditions for medicine storage.
- Dispensing to ART patients and data capture using available tools.
- Patients counselling/ information on obvious medicine side effects.
- Instructing ART patients on how to take/use medicine as per Doctor's prescription and in line with ART guidelines.
- Pre-packing, assembling and labelling medicine.
- Supply and deliver ARV medicines to other dispensing points such as NIMART sites and Community Based ART (CBART) sites.
- Answering patient's questions regarding medicine, face to face or telephonically.
- Collaborate with other ART clinical team members (Pharmacists, Doctors, Nurses, Data Clerks, etc.) on the delivery of HIV treatment and care services.
- Participate in the development of district/ regional budgets, plans and compilation of monthly and annual ART reports.
- Work closely with Data Clerks to validate EDT and EPMs data.
- Collaborate with other Health Care Workers on service delivery and MoHSS partners working in the HIV response sector.
- Participate in Training and Technical Supervisory Support visits with other member of the clinical teams.
- Act as a link between the facility pharmacy department and the district/Regional Pharmacist on ART pharmaceutical services.
- Support the roll out and use of Electronic Dispensing Tool according to ART treatment guidelines.
- Perform other lawful and reasonable duties as assigned by the supervisor.

The Person

Minimum requirements:

- A Diploma/Certificate in Pharmaceutical Technology.
- Registration with the Pharmacy Council of Namibia, either as a Pharmacist Assistant or Pharmacy Technician and current practicing license.
- Knowledge and experience of using the ART Electronic Dispensing Tool.

Interested?

Our client offers an attractive package commensurate with qualifications and experience. The closing date is **31 December, 2018** and suitably qualified Namibians are encouraged to apply. We request that you e-mail or contact the following persons for the respective positions:

- **Pharmacists** for attention of **Mr Cameron Kali**. Email address: admin8@potentia.com.na
- **Pharmacist Assistants** for attention of **Ms Tangi Mumbalu**. Email address: admin6@potentia.com.na

In the event that you do not receive an acknowledgement of your application, please contact us on **061-381 000**. **Only electronic version of CV's will be accepted. Our Client reserve the right not to make any employment offer or appointment.**

